

## REGULAR COUNCIL MEETING MAY 11, 2015 7:00 P.M.

The meeting was opened by announcing that this was an open meeting of the Common Council. Notice of this meeting was given to the public at least 24 hours in advance of the meeting by forwarding the complete agenda to the official City newspaper, The New Richmond News, and to all news media who have requested the same as well as posting. Copies of the complete agenda were available for inspection at the City Clerk's office. Anyone desiring information as to forthcoming meetings should contact the City Clerk's office.

Roll call was taken.

Members Present: Mayor Horne, Alderman Kittel, Ard, Jackson, Hansen, Volkert and Zajkowski.

Members Absent: Student Representatives Elliot Smallidge and Victoria Johnson

The Pledge of Allegiance was recited.

Alderman Ard moved to adopt the agenda as presented, seconded by Alderman Jackson and carried.

### **Public Comment**

Michael Waterman, newly appointed Judge for St. Croix County, introduced himself to the citizens of New Richmond.

### **Consent Agenda**

1. Approval of the Minutes from the Previous Regular Council Meetings, April 13, 2015 and April 14, 2015
2. Applications for License to Serve from Jennifer L. Rice, New Richmond; and Donald K. Schoenherr, New Richmond
3. Application for Run/Walk Permit from St. Mary's School for its annual Marathon It on October 3, 2015 from 10:00 a.m. to noon
4. Application for Fireworks Seller's Permit from Big Bam Boom Fireworks at 1470 South Knowles Avenue for June 1 to December 31, 2015
5. Application for Fireworks Seller's Permit from Jamie Gibson at 546 West North Shore Drive for June 1 to December 31, 2015
6. Application for Refuse Collection License from Steve Faacks from Gorilla Dumpster Bag
7. Permit for Amplification Devices and Exemption from Section 50-87 Loud & Unnecessary Noise from Don & Kathy Harer for August 15, 2015 4:00 p.m. to 9:00 p.m.
8. Payment of VO#57980 through VO#58099 totaling \$205,769.31 plus electronic fund transfers of \$486,888.85 for a grand total of \$692,658.16

General Fund	\$632,584.28
Impact Fees Fund	8,393.64
CDBG – Housing	611.30

Debt Service Fund	6,741.97
Capital Projects	2,804.11
Landfill Cleanup Fund	5,932.74
TIF District #10	150.00
TIF District #6	7,755.63
TIF District #7	150.00
TIF District #8	300.00
TIF District #9	150.00
Storm Water Utility	6,722.56
Park Land Trust Fund	20,361.93

Alderman Kittel moved to approve the consent agenda, seconded by Alderman Hansen and carried.

### **Department Reports**

**Administration-** Mike Darrow stated that weekly trash pickup starts this Thursday at Jets.

**Public Works** – Jeremiah Wendt stated that they just finished an expansion at Hatfield Park Campground. The Electric, Water, Park, Street Departments all assisted with this project and Jeremiah thanked them for their hard work. The new sites will be used once the other sites fill up. Work is under way on the South Water Tower. The shroud is going up first, and the project will be completed in June. They are accepting applications for seasonal workers until May 14, 2015.

**Community Development** – Beth Thompson stated that they will be visiting the businesses in the community and they will take members of the EDC with on these visits. The EDC will meet at different businesses each month this year as well.

**Police Department** – Jake Sather stated all three of the CIP inmates that escaped were apprehended as of Saturday, May 9, 2015. Also, the Law Enforcement Memorial Service will be on May 14, 2015 at the New Richmond High School at 6:00 p.m.

### **2015 Loyalty Day Parade Awards**

Alderman Ard dedicated the 2015 Loyalty Day to John Doar and presented awards for the following areas:

Patriotic Business Displays

Patriotic Home Displays

Tribute Car Medal – Gary Hamlin

Loyalty Day Theme “Veterans We Have Your Back” – Wisconsin National Guard

New Richmond High School Band - Medal

Patriotic Inspiration - New Richmond High School Band

Red White & Blue – The Rockman

Milestones – Knights of Columbus

Committee Award Above and Beyond – Baldwin/Woodville Chamber of Commerce

Dave Green, from the VFW, presented Scottie Ard with an award for all the work she put in for the 2015 Loyalty Day Parade.

### **Recognize Student Representative Victoria Johnson**

Mayor Horne wanted to congratulate our Student Representative, Victoria Johnson, for getting all questions correct on the ACT exam. That is quite an accomplishment.

### **Resolution #051501 – PowerUp Proclamation**

Steve Massey, from Westfields Hospital, requested the Mayor to sign the following proclamation:

Resolution #051501

PowerUp\* and PowerUp 4Kids Week Proclamation

WHEREAS, the City of New Richmond wants to support its children, families and residents in leading healthy lives;

WHEREAS, the foods and beverages provided to children, and the lack of physical activity contribute to the rising rates of childhood obesity in recent years.

WHEREAS, if something is not done to reverse these trends, children will, for the first time in history, have shorter life and less healthy lives than their parents;

WHEREAS, we believe that we can work together to transform the places where children and families live, learn and play to do what's best for kids;

WHEREAS, we are in a position to provide, promote and support opportunities for recreation, physical activity and access to better food and beverages through our programs, events, partnerships, practices and policies;

WHEREAS, we also have the opportunity to support health for the whole community through supporting bike and pedestrian friendly streets, public transportation, access to healthy food and beverages, and easy access to parks, trails, and active spaces;

WHEREAS, PowerUp is a community-wide initiative, supported by Lakeview Hospital and HealthPartners, to make it easy, fun and popular for kids and families to eat better and be active so that kids in our communities reach their full potential.

THEREFORE BE IT RESOLVED that the City of New Richmond does hereby proclaim support and partnership with PowerUp and the shared goal of working together to create healthier community for our kids.

And we proclaim that May 9-16, 2015 is PowerUp 4 Kids Week in the City of New Richmond

#### **Bids – Boiler Change-out at City Hall**

Beth Thompson explained that one bid was received from Countryside Plumbing and Heating for Civic Center boiler replacement for \$54,322. We received a \$10,000 grant for this project provided it is completed by June 30, 2015. Alderman Kittel moved to accept the bid from Countryside Plumbing and Heating, seconded by Alderman Ard and carried.

#### **Freedom Park Farm Lease Agreement**

Jeremiah Wendt stated that improvements were approved last year by the Park Board and City Council for Freedom Park. A small amount (3 acres) of the area is leased to Roger Neumann and needs to be removed from the lease agreement. This results in a net decrease of \$600 in farm lease revenue. Alderman Hansen moved to approve the amended lease agreement, seconded by Alderman Ard and carried.

#### **City-Wide Alerts**

Mike Darrow explained that residents can sign up for City-wide alerts on the St. Croix County website. This is especially important for those who do not have a land line and only use a cell phone. In a couple months this alert process with the County will be changing, but you can sign up on the County website for now and more information will be placed on the City website to explain how to sign up after the changes are made on the County website.

#### **Ordinance #476 Amending Section 2-137 City Plan Commission**

Mike Darrow explained that he requested to be taken off the Plan Commission to avoid any conflicts of interest as Mike also serves on the Development Review Committee. This change will allow an additional citizen member to serve on the Plan Commission. Alderman Hansen moved to suspend the rules and adopt Ordinance #476, seconded by Alderman Ard and carried. Alderman Zajkowski voted no.

#### **Mayor's Appointments**

Mayor Horne made the following **Alderman appointments**:

Finance	Fred Horne, Jane Hansen, Jim Zajkowski
Public Safety	Jim Zajkowski, Ron Volkert, Craig Kittel

Plan Commission	Jane Hansen
Library Board	Scottie Ard
Park Board	Jim Zajkowski
Ethics Board	Ron Volkert and Scottie Ard
Airport Commission	Jim Jackson and Craig Kittel
Board of Review	Craig Kittel, Scottie Ard, Jim Jackson
Historic Preservation	Scottie Ard
EDC	Jim Zajkowski
CDA	Jim Jackson and Scottie Ard
Ambulance Board	Jane Hansen, Craig Kittel, Jim Jackson
Fire Board	Jane Hansen, Jim Zajkowski, Fred Horne
Housing Authority	Scottie Ard

#### **Citizen Appointments**

Utility Commission	Robert Mullen
Plan Commission	Ron Volkert and Rachel Greenwold
Library Board	Gordon Granroth and Jeff Peplau
Park Board	Tawnia Strawn and Joseph Ard
Ethics Board	Bob Larson and Nick Vivian
Police and Fire Com	David Levi
Historic Preservation	Esther Wentz
EDC – Chamber Member	Rob Kreibich
EDC – Business Tech Park	Scott Jones, Royal Credit Union
CDA	Jason Zahradka
Housing Authority	Delores Quinn
Board of Appeals	Sarah Mellerud

Alderman Hansen moved to approve all appointments except the alderman park board appointment, seconded by Alderman Ard and carried.

Alderman Kittel moved to approve the alderman park board appointment, seconded by Alderman Zajkowski. On voting, motion failed with Alderman Hansen, Volkert, Ard and Jackson voting no.

#### **CDBG Grant Recommendation**

Mike Darrow explained that the City received a CDBG grant for the Commons Building Project. Given the updated costs of the project, as outlined by Leo A. Daly report, as well as the uncertainty on the timing of the project, staff is recommending returning the funding to the DOA at this time. This will not prevent the City from reapplying for funds for the same or similar project in the future. Alderman Hansen moved to return the funds to the DOA, seconded by Alderman Ard and carried.

#### **Water Tower Logo**

Jeremiah Wendt stated that the South Water is currently being reconditioned, and an outside group has requested that the City consider placing a New Richmond Tigers logo on the southeast quadrant of the tower. The additional cost to replace the lettering for “New Richmond” at this location with the proposed logo is \$2,000. A group led by Warren Wood will raise these funds. The Utility Commission has recommended approving the development of a written agreement with the group providing funds that would ensure that the \$2,000 is transferred to the City/Utility. Alderman Ard moved to have staff move forward on the agreement for these funds, seconded by Alderman Kittel and carried.

#### **Purchasing Card Program/Policy**

Mike Darrow explained that the purchasing card or P-Card policy has been reviewed by the Finance Committee. Department Supervisors will be responsible for the safekeeping of the cards. All employees will need to obtain supervisor’s permission to use the P-Card and turn in all receipts

to supervisor for coding. Alderman Hansen moved to approve the P-Card Policy, seconded by Alderman Ard and carried.

**2015-2016 Street & Utility Improvements Subsurface Exploration Contract**

Jeremiah Wendt explained the contract with PSI for subsurface exploration. Four companies submitted proposals for this work and PSI is slightly higher than the lowest bid, but they have local experience which the lowest bidder does not. Alderman Hansen moved to approve the contract with PSI, seconded by Alderman Jackson and carried.

**Dam Stairway/Ramp Access**

Jeremiah Wendt stated that the Park Board discussed concepts and cost estimates for a ramp on the north side of the Mill Pond Dam to allow handicapped access, as well as bicycle access from West First Street to the Mill Pond Walk and the Doughboy Trail. The design that was developed could be constructed for approximately \$4,500. Staff could provide the labor necessary for detailed design and construction of the ramp. Alderman Zajkowski moved to construct the ramp not to exceed \$4,500 with the funds to be provided through Park Impact Fees, seconded by Alderman Kittel and carried.

**Council Work Session**

There will be a Council work session on May 27, 2015 at 5:00 p.m.

**Closed Session**

Alderman Ard moved to go into Closed Session per State Statute 19.85 (1)(e) TIF#6 and Employee Benefit Information and/or Wages in Which the City of New Richmond has Jurisdiction, seconded by Alderman Hansen and carried.

**Open Session**

Alderman Hansen moved to approve the vacation policy payout as discussed in Closed Session, seconded by Alderman Ard and carried.

**Communications and Miscellaneous**

None

Alderman Ard moved to adjourn the meeting, seconded by Alderman Jackson and carried.

Meeting adjourned at 8:15 p.m.

Tanya Reigel  
City Clerk